

EXHIBIT A
Installation
ReportElectrical Business Machines Survey
for House Appropriations Committee

ODD	Location: Washington, D. C.
Account B	Appropriation or other Budget Identification
CIA	Operations CIA STATINTL

Units of Equipment - Rented or Owned - June 30, 1953*

Trade Name:	Description:	No. of Units:	Percent of Utilization F.Y. 1953 :	Annual Rental:	Purchase Price	
					Under 3 Years of Age:	Over 3 Years of Age
IBM	Punch	25	59	10,020.		
IBM	Verifier	13	66	7,020.		
IBM	Collator	9	68	13,410.		
IBM	Sorter	11	77	7,920.		
IBM	Statistical Mch.	1	54	3,060.		
IBM	Tabulator	4	70	32,160.		
IBM	Reproducer	3	57	3,840.		
IBM	Gang Punch	1	31	900.		
IBM	Interpreter	3	50	2,700.		
Fax Card	Electronic Scanner	6				138,000.
Fax Card	Electronic Receiver	12				
Total		88		81,030.		138,000.

Operating Data 1953 Fiscal Year

Analysis of Contract Services:		Man Years		Amount
None	Operating Personnel	46.7	151,945	
	Supporting Personnel	27.8	103,561	
	Other Personnel	10.2	52,591	
	Total	84.7	308,097	
	Machine rental	xxx	73,670	
	Card and paper supplies	xxx	45,685	
	Contract services	xxx	--	
	Total		119,355	

Planned Expansion or Reduction in F.Y. 1954:

Additional		Discontinuances	
IBM	4 Collators 4,980.	2 Collators	4,740.
IBM	1 Sorter 720.	2 Reproducers	2,640.
IBM	1 Statistical Machine 6,780.	1 Gang Punch	900.
IBM	3 Reproducers 3,060.		8,280.
	15,540.		

Net Increase \$7,260.

Functions Performed:

This installation is a pool of punch-card equipment and is operated for four Registers (Divisions) of the Office of Collection and Dissemination. Each register has a sufficient volume of work to justify its own installation. However, the pool was established to obtain the best utilization of equipment and personnel.

The major function of this installation is to maintain and operate four separate types of punch-card indexes of the written and graphic informational content of a large volume of documents received in CIA; and upon request to search for and recall references to the indexed information for use in solving intelligence problems.

Facsimile equipment designed and built to Agency specification is used to automatically produce a tape containing the bibliographic statement and/or abstract of the documents represented by index cards selected as the result of a search. The bibliographic statement and abstract is reproduced by Multilith processes on each index card prior to the key punching operations.

The procedures followed are highly specialized and unique.